

## MSG SELF-EVALUATION ACTION PLAN



Aberdeen City Health & Social Care Partnership  
*A caring partnership*

	Proposed Improvement Action	Lead	Timescale	Progress Update
1.1	Further cohorts of partnership colleagues will participate in the Systems Leadership training.	Chief Officer	Mar 20	
1.1	2019-2020 objectives for those colleagues who report to someone in the Leadership Team will be aligned with strategic plan objectives	Leadership Team	Jun 19	
1.1	Fulfil short-term (within year one) actions set out in Empowered Workforce Plan 2019-2021 (reduce sickness, turnover, set individual objectives in line with strategic plan, monitor team performance against objectives, develop succession plan).	Leadership Team	Mar 20	
1.2	Chief Officer to discuss as part of her performance review with the Chief Executives of Aberdeen City Council and NHS Grampian ways in which the evaluation of statutory relationships can be judged exemplary	Chief Officer	Sep 19	
1.3	Chief Officer to undertake an IJB membership review to consider which other key integration partners, for example, housing and independent sectors should be IJB members	Chief Officer	Sep 19	
1.3	Providers and Partners Network to evaluate cross-sector relationships and impacts	Lead Commissioning Manager	Mar 20	
1.3	Providers and Partners Network to develop agreed actions on how best to promote and sustain good relationships across all sectors, organisations and staff roles	Lead Commissioning Manager	Mar 20	
2.3	More up-to-date information of set-aside usage is to be provided. Better analysis of this usage is to be developed, including an improved understanding of which partnership initiatives and developments have led to reduced usage and whether this is an episodic or sustainable improvement.	Chief Finance Officer/ Deputy Director Finance NHS Grampian	Mar 20	
3.4	The Commissioning Lead will submit a report to	Lead Commissioning	Aug 19	

## MSG SELF-EVALUATION ACTION PLAN



Aberdeen City Health & Social Care Partnership

*A caring partnership*

	Proposed Improvement Action	Lead	Timescale	Progress Update
	the IJB in August on a jointly developed commissioning approach which includes an outcome performance framework	Manager		
3.4	The Commissioning Lead will submit a report to the IJB in August on a jointly developed approach to market facilitation	Lead Commissioning Manager	Aug 19	
3.4	The Commissioning Lead will submit a three-year commissioning plan to the IJB in November of this year	Lead Commissioning Manager	Nov 19	
3.4	The CFO will reflect any of the decommissioning decisions from the commissioning plan within the 2020/21 revenue budget which will be submitted to the IJB board in March 2020.	Chief Finance Officer	Mar 20	
3.5	Completion of the initial strategic reviews and evaluation of the process to enable learning to be developed for the next phase of reviews	Chief Officer	Mar 20	
4.2	Chief Finance Officer to identify where the IJB's public reporting, particularly in relation to the local authority and health board could be improved.	Chief Finance Officer	Mar 20	
4.3	IJB development programme to be implemented; partially delivered by externally commissioned support	Chief Finance Officer	Oct 19	
4.3	Chief Officer to review IJB membership with possibility of involving other key integration partners from, for example, the housing and independent sectors	Chief Officer	Sep 19	
4.4	An internal audit is being undertaken on our directions processes and any recommendations will be implemented accordingly.	Chief Finance Officer	Mar 20	
4.5	Review Terms of Reference and membership of Clinical and Care Governance Committee and Group	AHP Lead	Jun 19	
4.5	Review available data that underpins clinical and care governance to ensure that safe and robust	AHP Lead	Sep 19	

## MSG SELF-EVALUATION ACTION PLAN



Aberdeen City Health & Social Care Partnership

*A caring partnership*

	Proposed Improvement Action	Lead	Timescale	Progress Update
	assurance is being provided to the Committee at all times			
4.5	Review clinical and care governance risk management process to strengthen real-time oversight of risks and mitigations	AHP Lead	Sep 19	
4.5	Monitor effectiveness of new clinical and care governance framework	AHP Lead	Mar 20	
5.1	Lead Strategy and Performance Manager to evaluate accessibility (design/language/subject matter) of report to wider population	Lead Strategy and Performance Manager	Aug 19	
5.1	The partnership's annual report will be promoted at locality-specific meetings to enable a full and transparent discussion of the partnership's progress in implementing its strategic plan and delivering improved outcomes	Lead Strategy and Performance Manager	Aug 19	
5.2	Ensure that the annual report includes good practice initiatives and successes and the opinion of those individuals/carers who have seen better outcomes as a result	Lead Strategy and Performance Manager	Aug 19	
6.1	Co-ordinate engagement activities across functions and localities	Lead Strategy and Performance Manager	Mar 20	
6.2	Strengthen the involvement of carers/users in strategic planning and commissioning.	Lead Strategy and Performance Manager	Mar 20	
6.2	Adopt a partnership-specific public engagement policy	Lead Strategy and Performance Manager	Sep 19	
6.2	Establish service user/carer reference groups to support our IJB user and carer representatives	Lead Strategy and Performance Manager	Dec 19	
6.2	Co-ordinate (better) the partnership's engagement with the people who use our services, their carers and wider communities	Lead Strategy and Performance Manager	Mar 20	
6.3	Establish 'carer' and 'user' reference groups to facilitate better discussions about experiences and outcomes and to provide representatives with	Lead Strategy and Performance Manager	Dec 19	

## MSG SELF-EVALUATION ACTION PLAN



Aberdeen City Health & Social Care Partnership

*A caring partnership*

	<b>Proposed Improvement Action</b>	<b>Lead</b>	<b>Timescale</b>	<b>Progress Update</b>
	a mechanism for wider dissemination of IJB-related information			
6.3	Evaluate the user/carer representative role and the impact it has on the understanding of other users and carers about health and social care integration matters	Lead Strategy and Performance Manager	Sep 19	